



**ATLANTIC ART AT NIGHT FESTIVAL ALLIANCE - DIGITAL STRATEGY
PROJECT COORDINATOR**

Details: 15 hours per week, one year contract
Salary: \$20,000 (\$22 per hour, 3 weeks paid vacation, including MERCs)
Starting Date: May 3rd, 2021
Applications due: April 19th, 2021
Questions and applications can be sent to aanf.alliance@gmail.com

Nocturne: Art at Night, on behalf of the Atlantic Art at Night Festivals Alliance (AANFA) is seeking applications for a short-term contract position supported by Canada Council's Digital Strategy Fund. The Project Coordinator will report directly to Nocturne's Executive Director as well as the rest of the Alliance composed of six foundation festivals (Nocturne, Third Shift, Lumiere CB, Art in the Open, CB Nuit, Antigonight) to develop and execute a virtual conference for contemporary art festivals and organize digital capacity building workshops for the Alliance members. The Project Coordinator will attend bi-weekly meetings with the Alliance and will be responsible for overseeing all deliverables associated with the project.

About the Atlantic Art at Night Festival Alliance (AANFA):

Over the past 10 years Atlantic Canada has been home to many unique art at night festivals. In the nuit blanche style these festivals create an impact for artists and audiences alike with iconic site-specific and temporary art projects that draw unprecedented numbers out to experience art and wonder like no other art event can. In response to COVID-19, the 6 founding art at night festivals took this opportunity to reignite and to build a resource group to deal with the immediate crisis of the pandemic. The festivals had worked together in the past through programming relationships but it was the collective need to pivot each festival to align with unstable guidelines and restrictions for gatherings in our unique communities that brought us together with a purpose. Due to their flexibility, these festivals were able to move forward with safe public art events despite the health crisis bringing exhibition opportunities to artists where cancellations and postponements were becoming the norm and providing a way for art lovers to connect despite physical distance.

About the project:

The AANFA has received funding from Canada Council for the Arts to build digital capacity within the Art at Night Festival sector in this region. The project will take a three-step approach to strengthen the development and presentation of the digital components of each of our festivals and the Alliance as a whole. This project includes 1) a National Contemporary Arts Festivals Conference (held virtually) 2) a bi-weekly consultation group with the Alliance and 3) a workshop series for the Alliance to build digital capacity within the sector.

Project Timeline:

May	Familiarize themselves with the project proposed in grant application Meet with strategic planning facilitator Brainstorm topics and speakers for the February 2022 conference
June	Attend strategic planning session with the Alliance Research potential topics of current interest in the development and growth of art festivals, in particular future possibilities for growth in the digital realm
July	Work with the Alliance committee and subcommittees to create a first draft of the conference schedule including strategic planning, workshops, guest speakers and panel discussions Find digital capacity building workshop facilitators/presenters

	Schedule digital capacity building workshops for Nov, Dec, Jan
August to October	Virtually attend all 6 AANFA Festivals to research festival needs and growth opportunities Attend monthly consultation groups with Alliance festival leaders
November - December	Coordinate with Alliance leaders to create the final Conference schedule Create promotional material for the conference, branding etc. Attend capacity building workshops with the Alliance Prepare for conference (marketing, source tech support, send invitations)
January	Attend capacity building workshops with the Alliance Prepare for the conference (test technology, transcription software, communicate with speakers)
February	Help facilitate the conference
March - April	Attend debrief session with the Alliance Work on and complete final report from the virtual conference, work on a digital publication to summarize the project Submit final report to Canada Council for the Arts

The ideal candidate:

The ideal candidate should have past experience and sound knowledge on art festivals and arts organizations in Canada and a particular interest in how events, conferences and workshops are organized. They should have experience managing a project budget and project timeline. Particular consideration will be given to those with an expressed interest and prior experience working with remote, rural or historically marginalized communities. Prior experience with sector consultation is an asset. The successful applicant will work remotely from home or other locations as they feel suitable and should have access to their own computer. Nocturne will provide access to necessary software as required. We may be able to support with access to a computer if this poses a barrier. This application is open to folks currently living in any region in Atlantic Canada.

Compensation:

This one year contract is for 15 hours per week paid at \$22 per hour for 52 weeks with 3 weeks paid vacation. The time worked can be flexible based on the employees schedule and the project timeline. The selected applicant will also receive access to any professional development opportunities associated with the organizations involved. This agreement shall be interpreted with and governed by the laws of the Province of Nova Scotia and the federal laws applicable therein.

How to Apply:

Submit a short cover letter or expression of interest and relevant experience along with a CV or resume by the deadline (April 19, 2021) to the hiring committee and aanf.alliance@gmail.com.

Notes on Access:

The Alliance affiliated organizations recognize our participation and complicity with the historic barriers to accessing job opportunities in the arts. Applicants are welcomed to self-identify as BIPOC, LGBTQ2SIA+, disabled, femme, or any other community that is important to their identity. The world is changing and we are changing along with it. Our collective of festivals is in an ongoing process of making our programs as welcoming and available to all as possible. If you have specific needs that you would like us to address, or any concerns please reach out or mention them in your application.