



NOCTURNE: ART AT NIGHT

c/o Downtown Halifax Business Commission
1546 Barrington Street, Suite 104
Halifax, NS, B3J 3X7

Call for Board of Directors Member

Nocturne Art At Night Society – HR/Personnel Director (Volunteer)

Nocturne is a non-profit organization seeking a volunteer to serve as the HR/Personnel Director on the Board of Directors.

Nocturne is an independent, free, contemporary art festival in Kijipuktuk/Halifax presented by the Nocturne: Art at Night Society founded in 2008. The festival invites 65,000+ attendees annually to experience art and energy on the streets of our city, showcasing and celebrating the visual arts scene in Mi'kma'ki/Nova Scotia. In addition to the festival, the society oversees a collection of arts programming utilizing the same mentality that art can be anywhere.

Nocturne, designed and planned largely by volunteers, is an opportunity for everyone to experience the art of Kijipuktuk/Halifax in a new light.

The HR/Personnel Director is responsible for:

- Attending monthly board meetings.
- Chairing the HR & Governance Committee and preparing the Committee's reports to the Board
- Assisting with hiring for the organization and managing personnel.
- Assisting with onboarding and training new board members, as needed.
- Conducting exit interviews with staff, board members, and contractors.
- Forming policies and procedures for the ongoing betterment and growth of Nocturne.
- Providing general support during the Art at Night Festival, as needed.
- Managing the Festival Ombudsperson role.
- Attending strategy meetings and additional training, as needed.

In the past, this role has been held by individuals possessing a degree or experience in Human Resources. Nocturne has a long history of relying on the skills of individuals from their work/daily life to help inform the roles they take on the board, and we are interested in hearing from any candidate who feels their skills would be put to good use by the organization.

The time commitment required is approximately 10 hours per month, with less in the off-season and more leading up to the annual Art at Night Festival (October 17-20, 2024). Attendance at the monthly board meeting and HR/Governance Committee meeting is mandatory.

INTERESTED? Please apply by emailing chair@nocturnehalifax.ca with your resume/CV and a brief statement of intent.

For more information about Nocturne, please visit our website at nocturnehalifax.ca.