



NOCTURNE: ART AT NIGHT

c/o Downtown Halifax Business Commission
1546 Barrington Street, Suite 104
Halifax, NS, B3J 3X7

Call for Board of Directors

Nocturne Art At Night Society – HR/Personnel Director (Volunteer)

Nocturne is a non-profit organization seeking a volunteer to serve as the HR/Personnel Director on the Board of Directors.

Nocturne: Art at Night is a fall festival that brings art and energy to the streets of Kijipuktuk/Halifax between 6 p.m. and midnight the week after the October long weekend. The completely free annual event showcases and celebrates the visual arts scene in Mi'kma'ki/Nova Scotia.

Nocturne, designed and planned largely by volunteers, is an opportunity for everyone to experience the art of Kijipuktuk/Halifax in a whole new light.

The HR/Personnel Director will be responsible for:

- Attending monthly board meetings.
- Sitting on at least one board committee (e.g. the Hiring Committee).
- Assisting with hiring for the organization and managing personnel.
- Onboarding and training new board members, as needed.
- Meeting and liaising with community partners, sponsors, and/or artists, as needed.
- Contributing to both short-term and long-term strategic planning.
- General support in the management of the event and organization, including acting as a resource for other board members, committee members, and other volunteers, as needed.
- Undergo additional training, when available, to further develop the role.
- Helping form policies and procedures for the ongoing betterment and growth of Nocturne.
- Other duties as required.

In the past this role has been held by individuals possessing a degree or experience in Human Resources. Nocturne has a long history of relying on the skills of individuals from their work/daily life to help inform the roles they take on the board, and we are interested in hearing from any candidate that feels their skills would be put to good use by the organization.

The time commitment required is 4-5 hours per month, with less in the off-season and more about 6-8 weeks leading up to the event. Attendance at the monthly board meeting and other committee meetings is required.

INTERESTED? Please apply by emailing chair@nocturnehalifax.ca with your CV and a *brief* statement of intent.

To find out additional information on Nocturne, please visit our website nocturnehalifax.ca.